

UNITED REPUBLIC OF TANZANIA
MINISTRY LIVESTOCK, AND FISHERIES

COAST REGION
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Ref. No.MFDC/T.100/Vol.VI/--/---



Fisheries Education and Training Agency
P.O. Box 83
BAGAMOYO.

26 August 2018

Mr/Ms... ..

.....
.....

JOINING INSTRUCTION FOR 2018/19

1.1 Dear applicant,

We are pleased to confirm that you have been selected for admission in

.....
Certificate/Diploma Course 2018/2019 for the NTA level..... at..... Campus.

The academic year will commence on 08th October 2018. The following instructions are provided as guidance and are necessary for you to note before coming to FETA Campuses for admission process.

1.2 Registration

You have to bring with you original birth certificate, medical examination certificate, original academic certificates¹ (transcripts) for verification and four Passport size photographs for registration purposes (if not submitted with application form). Failure to bring these Certificates will lead to nullification of your selection. A student SHALL NOT be registered unless s(he) has paid COMPLETE fees package pertaining to respective semester.

1.2 Hostel Facilities

The Institute provides hostel accommodation at Mbegani and Nyegezi Campuses although not guaranteed. However, female applicants from up-country will be given priority. All the same, those who will be successful will have to bring with them the following: Bed sheets, Mosquito net, Laundry & Toilet soaps and Towel. Students wishing to be accommodated in FETA hostels have to apply² in advance and pay respective costs accordingly. Costs for Hostels are separate from fees but relatively cheaper compared to private hostels.

General requirements

All students are expected to have a swimming costume, Scientific Calculator, Stationeries, Overcoat/Overall (for Fish Processing, Fisheries Science and Technology, Aquaculture and Master Fisherman students white coats and gum-boots are recommended).

¹ Presentation of forged certificates is an offence that will be dealt with according to the Institute regulations and relevant criminal laws and penal code of the country.

² Letters should reach Head, Student Services Board, Box 83 BAGAMOYO or Director, Nyegezi, Campus, P. O. Box 1213 MWANZA (for students selected to join Nyegezi Campus) two weeks before commencement of studies

NOTE:

1. Basic Technician Certificate in Fish Processing, Quality Assurance and Marketing students (NTA Level IV) and Basic Technician Certificate in Environment and Coastal Resource Management. Students (NTA Level IV) should bring with them a slasher for practical purposes.
2. Basic Technician Certificate in Aquaculture Technology students (NTA Level IV) should bring a hoe. These items will be inspected upon Admission at the institute. Also, All Aquaculture Technology students at Nyegezi Campus should find accommodation near Mwanza city where Classes are located/ If they prefer to seek for accommodation at FETA Nyegezi Main campus hostel should prepare themselves with a travel cost of Tsh 800/. Per day on public transport.

1.3 Medical and Accommodation form

Application form for accommodation can be obtained from the website www.feta.ac.tz while medical examination form is attached to this letter.

1.4 Fees and other expenses

The Fees Payable Direct to the Institution

These costs are paid directly to the Institution; a student will be admitted into respective semester after paying COMPLETE required Tuition Fee.

Item Description	Amount in Tshs		
	NTA Level IV	NTA Level V	NTA Level VI
Tuition fee per year (non-refundable)	900,000	900,000	900,000
Admission Fee	20,000	20,000	0
Student Organization (FETASO)-Cash Payment	10,000	10,000	10,000
NACTE Registration fee	20,000	20,000	0
Examination Fee (Per year)	50,000	50,000	50,000
Student Identification Card	10,000	10,000	0
Total	1,010,000	1,010,000	960,000

Direct Student Costs (Tshs)

These are estimated costs directly paid to the student by guardian or sponsor:

Item Description	Amount in Tshs		
	NTA Level IV	NTA Level V	NTA Level VI
Meals/Food Per Year (Tsh 4000 Per day out of 32 weeks)	896,000	896,000	896,000
Campus Accommodation Fees per bed per year [Tshs. 560 per bed per day] – Applies only for students wishing to be accommodated in campus hostels	126,000	126,000	126,000
Application Fee	20,000	20,000	0
Books/Stationery per year	50,000	50,000	50,000
Medical fee (NHIF)	54,000	54,000	54,000
Total	1,114,000	1,114,000	1,094,000

Payment Modality:

TUITION FEE: Should be paid to

Account Name: CEO Fisheries Education and Training Agency (FETA)

Account No. 21010000899 National Microfinance Bank (NMB),

Account Name: Principal, Nyegezi Freshwater Institute, NBC Mwanza,

Acc. No. 015103001233.

NOTE: Submit original bank pay-in slip, cash payment is not accepted, except FETASO contribution

Please note:

- . You will not be allowed to sit for Semester Examination without full payment of the respective semester fee.**
- . A fee once paid is not refundable for registered applicants.**
- . Tuition fees and other charges quoted are subject to changes without notice. The Centre cannot be held responsible for any loss or any possible adverse effect resulting from such change.**
- . Student will be registered AFTER COMPLETING ALL DUE PAYMENTS in respective semester.**

NOTE

1. Students should be aware that there will be extra curricula activities at the campus
2. **Pregnancy** – programs offered at FETA are not friendly to pregnant students, a special leave will be given to any students who will be found pregnant. She will resume classes when delivery and nursing period is over.
 - 1.5 Travel Cost
1. Your sponsor will be responsible for meeting your travel costs to and from the campus and in connection With holidays travel and field / Industrial/Project / work expenses.
2. You will be required to meet all costs of your field–work, Industrial Training /Study tours³ and pay for the costs of Supplementary examination and Semester Transcript whenever required⁴. Details will be provided at the Centre. The second or third year student are expected to undertake fieldwork for at least 45 days, the sponsors are responsible for providing financial assistance for the period at the prevailing rates and travel cost. Please inform your sponsor well in advance of such commitment.
3. The campuses have basic operating health centres; however, you will be required to join National Health Insurance Fund (NHIF)⁵ for students after paying respective fees. This does not affect those covered by the National Health Insurance scheme. If you fall under this category, please bring with you an identity card.
4. Your study placement is valid up to 30th September 2018. Thereafter, will be given to aloofness applicants.
5. THE INSTITUTE HAS ITS OWN POLICY AND PROCEDURES ON DISCIPLINE WHICH YOU WILL BE OBLIGED TO COMPLY WITHOUT FAIL INCLUDING WEARING OF PRESENTABLE AND GOOD MANNER CLOTHES AS INDICATED ON THE ATTACHMENT BELOW THIS FORM. FAILURE TO COMPLY WITH INSTITUTES DRESSING CODE WILL LEAD TO DISCIPLINE MEASURES BEING TAKEN TO YOU.
6. Accommodation is not guaranteed to the selected candidates.
7. Registration will be done at the beginning of every semester in prevailing academic year.
8. Only those who will bring with their Bank original pay-in slip in time and without fail, of all of the tuition and other direct costs for at least one semester will be registered. Failure to that, YOU WILL NOT BE ADMITTED.
9. I take this opportunity to welcome you to FETA for a fruitful stay and professional pursuit.



Ambakisye Simtoe Mwanjala
DIRECTOR OF TRAINING AND RESEARCH

CC. Chief Executive Officer,
Director, FETA- Nyegezi Campus
Fisheries Education and Training Agency,
P. O. Box 83, BAGAMOYO OR 1213 MWANZA
Tanzania

³ The Institution does not cover for industrial/study tours costs, hence students will be required to meet those costs themselves

⁴Supplementary and special Examination fee Tshs. 50,000/= per module, Partial Transcript production Tshs. 10,000/=

⁵ Membership to NHIF is mandatory to all students. Any student caught cheating in exams can be expelled from studies or pay Tshs. 150,000/- penalty without fail depending on magnitude and nature of the offence as stipulated in students Handbook.

FISHERIES EDUCATION AND TRAINING AGENCY (FETA)

MWONGOZO WA MAVAZI KWA MUJIBU WA KANUNI ZA WANAFUNZI ZA MWAKA 2013, KIFUNGU No. 57.

BAADHI YA MAVAZI YANAYOFAA KWA WANAFUNZI WAWAPO KATIKA MAZINGIRA YA CHUO



Gauni chini ya Magoti



Full Suit



Tenit



Kitenge



Suruali Isiyobana
Blouse Ifunike Makalio



Suruali na Shati



Hijabu na Baibui



Shati la cholai



Suti ya kike
(Sketi chini ya magoti)



Shati la kitenge
na batiki



Kaunda Suit



Sketi na Blouse
(Sketi chini ya magoti)

Jeans na Shati ichomekewe



Suit

BAADHI YA MAVAZI YASIYOFAA KWA WANAFUNZI WAWAPO KATIKA MAZINGIRA YA CHUO



Blouse zinazoacha kifua wazi



Body Tight pia
Kujichora Tattoo



Mlegezo



Sketi fupi (Mini skirts)



Mpasuo



Niqab (Ninja)



Mgongo wazi na nguo
za ndani kuonekana



Kaptula za aina yote



Kusuka nywele na
hereni kwa wanaume



Vest aina zote



Kifua wazi na
tumbo nje



Pedo pusher na
Skin tight



Jeans zenye viraka



Jeans zinazobana
(Skin Jeans)



Nguo zinazoonesha ndani
(Transparent)



Kofia aina Zote